



LOUISIANA USED MOTOR VEHICLE COMMISSION  
 3132 Valley Creek Drive  
 Baton Rouge, Louisiana 70808  
 MAIN# (225) 925-3870 FAX # (225) 925-3869  
[www.lumvc.louisiana.gov](http://www.lumvc.louisiana.gov)

**NOTICE OF BUSINESS CLOSURE**

Complete this form and return it to the Louisiana Used Motor Vehicle Commission by the following methods:

- **Mail:** LUMVC, 3132 Valley Creek Drive, Baton Rouge, LA 70808
- **Fax:** (225) 925-3869. Please mail original after transmission to our office.
- **Hand Delivery:** 3132 Valley Creek Drive, Baton Rouge, LA 70808. Monday – Friday, 8:00 AM -4:30 PM
- **Email:** [info@lumvc.louisiana.gov](mailto:info@lumvc.louisiana.gov)

**DO NOT USE THIS FORM IF THE BUSINESS HAS BEEN SOLD AND THE NEW OWNER(S) WILL CONTINUE TO USE THE LICENSED BUSINESS NAME. IN THAT CASE, THE NEW OWNER MUST SUBMIT A NEW APPLICATION.**

Print all information below in dark ink. Incomplete forms will not be processed.

<b>Business Name:</b> _____			
<b>Print Name of Owner/Authorized Agent 1:</b> _____			
<b>Print Name of Co-Owner/ Authorized Agent 2:</b> _____			
<b>Business Location:</b> _____			
Address	City	Zip Code	
<b>Last Business Date:</b> ___/___/___		<b>Dealership Number:</b> _____	

**THIS STATEMENT MUST BE SIGNED BY THE OWNER(S) OR BY AN AUTHORIZED AGENT FOR THE BUSINESS.**

I/we give notice that the business formerly conducted under the above business name has ceased as of the above-listed date.

\_\_\_\_\_  
 Signature of Owner/Authorized Agent      Date mm/dd/yyyy      Title

\_\_\_\_\_  
 Signature of Owner/Authorized Agent      Date mm/dd/yyyy      Title

**CURRENT CONTACT INFORMATION FOR OWNER/AUTHORIZED AGENT(S) LISTED ABOVE:**

Mailing Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

***Please Note:*** You must contact Department of Motor Vehicle, Special Plate Division to turn in your Dealer Plates (225) 925-6371.

For further business information visit our website at [www.lumvc.louisiana.gov](http://www.lumvc.louisiana.gov) or phone (225) 925-3870